

ALBERTA PROVINCIAL LICENSING OF DESIGNATED BUSINESSES - If you are any of the following business types listed below, you may require a Provincial License. A municipal business license cannot be issued until proof of compliance of the provincial license is received. Please contact the appropriate agencies as shown.

Housing & Consumer Affairs - Contact Government Services (310-000)

www.gov.ab.ca

Auctions Collection Agency Retail Homes (manufactures homes)

Charitable Organization Direct Seller (door-to-door)

Provincial License Number: _____ (please provide copy)

Alberta Motor Vehicle Industry Council - Contact 1-877-979-8100

www.gov.amvic.org

Garages Specialty Repair Shops (transmission, mufflers, etc.)

Mobile Automobile Repairs Body Shop

Vehicle Sales Consignment Sales

Provincial License Number: _____ (please provide copy)

Real Estate Council of Alberta - Contact 1-888-425-2754 www.reac.ab.ca

Agent Broker Property Manager

Provincial License Number _____ (please provide copy)

Alberta Gaming and Liquor Commission - Contact 1-780-447-8869

www.aglc.gov.ab.ca

Liquor Gambling Raffles Bingos Pull Tickets

Provincial License Number _____ (please provide copy)

David Thompson Health Region - Contact 341-8622 www.dthr.ab.ca

Approval Granted Application Denied

Inspection Approval Form Number _____ (please provide copy)

EXEMPTION

Exempt from Municipal Licensing / Reason for Exemption:

Please provide copy of related legislation or certification for exemption.

DECLARATION

I hereby apply for an annual Business License, as per Town of Bentley Bylaw 07/95. I confirm that the information shown above, including name, address and category information are correct. I understand that a change to any existing information renders this registration VOID. I agree to provide the Town of Bentley with written notice of any further changes to this information.

This license does not authorize or permit the registrant to carry on a business or any pursuit contrary to the provisions of other Town of Bentley Bylaws. Where a person or business is found to be in contravention to any of the provisions of this or any other Municipal Bylaw, the Office may temporarily suspend the business until such time as the contravention is rectified.

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Signature of Applicant
Signed

Print Name

Date

FOIP STATEMENT

This information is being collected under the authority of Municipal Government Act, RSA 2000, C.M-26.

Annual Fee

Payment Amount

Date of Payment

Authorization

INSTRUCTION FOR COMPLETION Business License Application

Type of Business - check the appropriate box

Business or Trade Name (operating as) - self-explanatory

Corporation Name - state here if applicable

Primary Contact Name - this information is dependent on what type of business you operate:

- Proprietorship - Name of Owner
- Partnership - Name of Partners
- Limited Partnership - Name of Partners
- Corporation - Name of shareholder(s) and/or director(s) - you can provide a copy of your Corporation Registration

Secondary Contact (if applicable) - provide the name and position of the person in charge of the day-to-day operations of your company. If this is the same as primary contact, leave blank.

Business Description - use a description that best describes your business. This gives us a good sense of what you do and how to designate your business according to the Standard Industrial Classification System.

Physical Location of Business - this is where your business is physically located. If you are located in a rural area provide your legal land description.

Mailing Address of Business - complete only if the mailing address differs from the physical location.

About Your Business - please check the appropriate boxes. If your physical location is "Bentley" you are considered a "Resident" business. Otherwise, you are classified as a "Non-Resident" business. Also, if you are a home-based business indicate whether or not you are GST Registered.

Please Note: If you are a **Home Based Resident** business, provide your Development Permit Number. If you do not have a Development Permit, please start this process with the Town of Bentley. You are required to have a Development Permit if you are operating a business within a residential area. Your business license will be issued once compliance is confirmed with the Development and Planning Officer.

Start Date of Business in Bentley - when did you start operating in Bentley?

**Town of Bentley
4918 - 50 Avenue
Box 179
Bentley AB T0C 0J0
Phone: 748-4044; Fax: 748-3213**